



# 2011 Scorer's Training Guide

## 2011 NCSL Scoring Rules

- ◇ Each team is to provide 2 volunteers to work as meet scorers. These parents now also represent the NCSL and must behave accordingly.
- ◇ Position of finish is only marked on the pink, blue or white event cards. The green exhibition cards are never given a position of finish. Position of finish is final regardless of the time indicated on the card and should be scored as such.
- ◇ The scoring table should check to see that there is not a wide variation in the times that are coming from the swimmer's cards. If a wide variation is noted the starter and referee should be notified so that they may instruct the appropriate timers.
- ◇ No one except the runner, starter, referee or other officials may approach the scoring table at any time unless asked to render assistance to the scorers.
- ◇ No person at the scorer's table may give information to any coach or swimmer during a meet, including results or point totals.
- ◇ The 4 scorers should designate specific jobs – 1. 8&under scoring, 2. 9&10 scoring, 3. 11&over scoring, and 4. Exhibition scoring.
- ◇ Heat cards are as follows: Pink cards for 8/under-group swimming for points. Blue cards for the 9&10 group swimming for points. White cards for the 11 & older group swimming for points. All exhibition swims are to have green event cards for that age group.
- ◇ Each scoring heat card or exhibition entry must have the swimmers full first and last name. The full name must be transferred to the scoring sheet as written on the colored card.
- ◇ Times will be recorded as an average of the two time, rounded to the nearest 100<sup>th</sup> of a second. (Ex. 1:01.17 and 1:01.28 = 2:02.45/2 = 1:01.225 which rounds up to 1:01.23 Official Time)
- ◇ After recording results from heat cards, all heat cards are to be sorted by team to be distributed at the end of the meet.
- ◇ Scoring is as follows: 25 events (19 individual and 6 relays). Individual events award 5 points for 1<sup>st</sup> place, 3 points for 2<sup>nd</sup> place, and 1 point for 3<sup>rd</sup> place. Relay events award 8 points for 1<sup>st</sup> place, 4 points for 2<sup>nd</sup> place, and 1 point for 3<sup>rd</sup> place. The first heat of each event is the only scored heat. There are no points awarded for 4<sup>th</sup> place, disqualifications or exhibitions. Maximum scoring for a meet between two teams is 80 points for 8&under, 80 points for 9&10, and 89 points for 11&over for a total of 249.
- ◇ A swimmer is eligible to be scored in a maximum of 3 events, at least one of which must be a relay. If they are scored in less than 3, they do not have to be in a relay. A swimmer can never swim twice in the same relay. Once all swimmers in an age group have been scored in 3 events, a swimmer is eligible to be scored in a 4<sup>th</sup> event. The maximum number of events a swimmer can compete in any dual meet (scored and exhibition) is 5. There is no minimum requirement for number of events a swimmer can compete in (scored or exhibition). Coaches should use best judgment in creating lineups to take into account a swimmer's age, strength or ability, and to ensure equal participation among swimmers.
- ◇ In the event a team is short swimmers in a particular age group, a swimmer may swim up in age group to fill an opening, provided all swimmers in that age group have been scored in 3 events. The swimmer who swims up in age groups counts that event as one of their 3 scored events. A swimmer may never swim down in age group.
- ◇ All meet officials and scorers are required to sign the "Total Team Scoring" sheet. Copies of the meet score sheets are distributed as follows: White = League, Yellow = Home, Pink = Visitors.
- ◇ After each meet, the "Race Official's Heat Sheet", "Total Team Scoring Sheets", "Official's Score Sheet (1 per age group)", and all "Exhibition Swims Sheets" are to be placed into the pre-addressed envelope to be mailed to the league. Only the last home team of the day is responsible to mail that day's envelope from each pool site. **(New for 2006)** In addition, lifeguard sign-in timesheet must be placed in the envelope.

## 2011 NCSL Scoring Guidelines

1. Forms you will find in the meet box:
  - ◇ Race Official's Heat (2 Copies – 1 for Referee & 1 for Starter)
  - ◇ Total Team Scoring Sheet (1 Copy – 3 Part Form)
  - ◇ Official Score Sheet (3 Copies / 1 for Each Age Group – 3 Part Form)
2. Supplies you will find in the meet box:
  - ◇ Pen or Pencil (Do not erase carbonless forms – cross out only & re-write)
  - ◇ Calculator
3. Verify home team and visiting team, set up Total Team Scoring Sheet and Official Score Sheets
  - ◇ Use the included references for pool & lane assignments, and order of events.
  - ◇ Fill in event numbers on the Official Score Sheets, noting that 8&Under and 9&10 age groups do not swim 200free, so cross out those events prior to start of meet.
  - ◇ Use the included reference for Order of Events.
4. Times and Results will be recorded off individual heat cards, and marked either on the Official Score Sheet, or on the Exhibition Sheets. Heat Cards **MUST** include Team Name, Event Number, Age Group & Lane Number. Swimmer's full First and Last Name **MUST** be clearly written on the Heat Card.
5. For each scored event, position of finish is marked on the pink, blue or white event cards by the Referee. You will receive a maximum of 4 colored cards for each event, 2 maximum for each team. Do not record times for DQ'd swimmers, rather only indicate DQ'd on the score sheet. If scored heat cards do not have order of finish indicated, please return to the runner to give to the Referee to record order of finish. Times and results for scored events are recorded on the Official Score Sheets.
6. The green exhibition cards are never given a position of finish. Times for exhibition events are recorded on the Exhibition Sheets. Do not record times for DQ'd swimmers, rather only indicate DQ'd on the Exhibition Sheet.
7. Timers will be instructed to record times on Heat Cards, rounded to the nearest 100<sup>th</sup> of a second. As indicated in the scoring rules, the scoring table should check to see that there is not a wide variation in the times that are coming from the swimmer's cards. If a wide variation is noted the starter and referee should be notified so that they may instruct the appropriate timers. Also notify the officials if times are not being properly recorded as: M:SS.TH (Minutes, Seconds, Tenths, Hundredths)
8. After recording results from heat cards, all heat cards are to be sorted by team to be distributed at the end of the meet. Total Team Scoring Sheet tallied, and all scorers must sign off on the results.
  - ◇ 8&Under Total must = 80 points or less
  - ◇ 9&10 Total must = 80 points or less
  - ◇ 11&Over Total must = 89 points or less

## Neumann Catholic Swim League Competition

### Race Official's Heat Sheet

Date : \_\_\_\_\_

Lane assignments:

Pool: \_\_\_\_\_

1 & 3

Referee: \_\_\_\_\_

Starter: \_\_\_\_\_

2 & 4

Stroke & Turn: \_\_\_\_\_

Stroke & Turn: \_\_\_\_\_

Event Number	Age Group	Event	Notes	Heat No.	Order of Finish	DQ # and reason
1	11/O	200 Yd. Free				
2	8/U	100 Yd. Medley Relay	Back			
3	9/10	200 Yd. Medley Relay	Breast			
			Fly			
4	11/O	200 Yd. Medley Relay	Free			
5	8/U	100 Yd. I.M.	Fly			
6	9/10	100 Yd. I.M.	Back			
			Breast			
7	11/O	200 Yd. I.M.	Free			
8	8/U	25 Yd. Free	timers move to other side			
9	9/10	50 Yd. Free				
10	11/O	50 Yd. Free				
11	8/U	25 Yd. Butterfly	timers move to other side			
12	9/10	50 Yd. Butterfly				
13	11/O	50 Yd. Butterfly				

## Neumann Catholic Swim League Competition

Event Number	Age Group	Event	Notes	Heat No.	Order of Finish	DQ # and reason
14	8/U	50 Yd. Free				
15	9/10	100 Yd. Free				
16	11/O	100 Yd. Free				
17	8/U	25 Yd. Backstroke	timers move to other side			
18	9/10	50 Yd. Backstroke				
19	11/O	50 Yd. Backstroke				
20	8/U	25 Yd. Breaststroke	timers move to other side			
21	9/10	50 Yd. Breaststroke				
22	11/O	50 Yd. Breaststroke				
23	8/U	100 Yd. Free Relay				
24	9/10	200 Yd. Free Relay				
25	11/O	200 Yd. Free Relay				

# Neumann Catholic Swim League

Date : \_\_\_\_\_

## Total Team Scoring

_____	vs.	_____
_____	8/U	_____
_____	9/10	_____
_____	11/O	_____
_____	TOTAL	_____

8/U scorer: \_\_\_\_\_

9/10 scorer: \_\_\_\_\_

11/O scorer: \_\_\_\_\_

Exhibition tabulation \_\_\_\_\_

Referee: \_\_\_\_\_

Starter: \_\_\_\_\_

Stroke & Turn: \_\_\_\_\_

Stroke & Turn: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Neumann Catholic Swim League Official Score Sheet

Place: 1st 2nd 3rd 4th  
 Relay pts: 8 4 1 0  
 Individual pts: 5 3 1 0

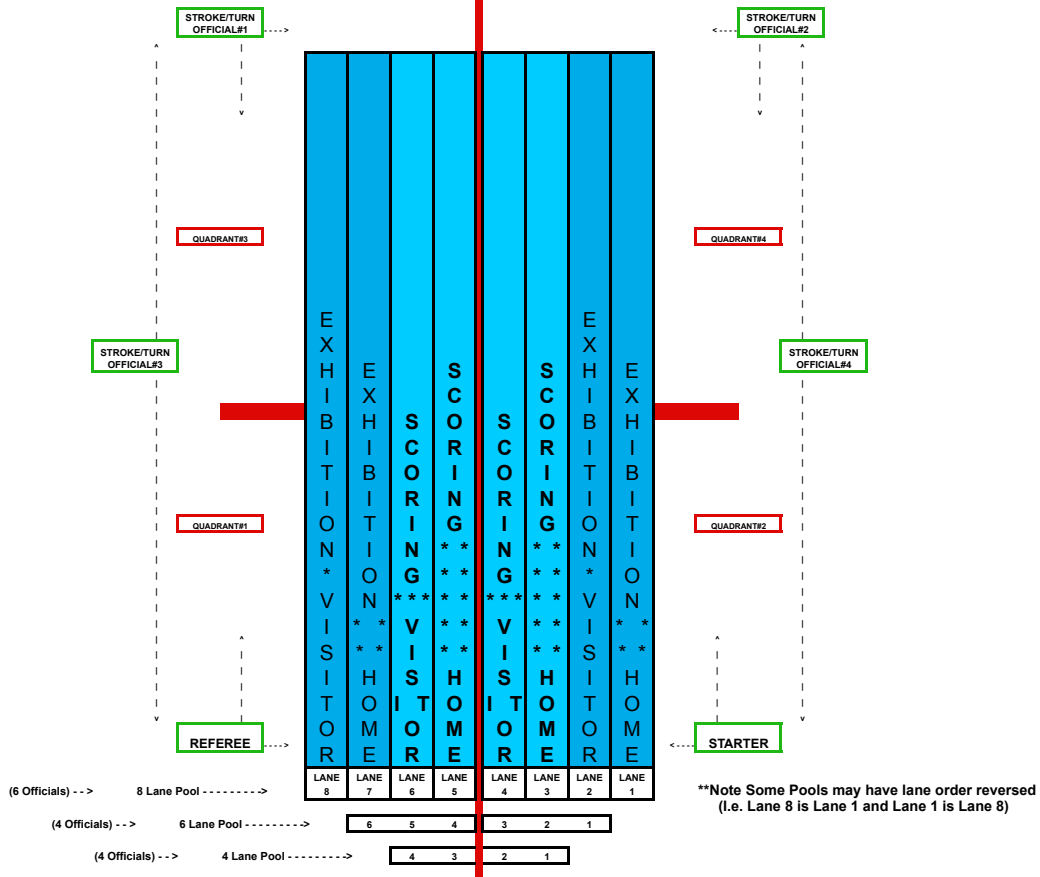
Age Division: \_\_\_\_\_

Date: \_\_\_\_\_

Home Team:				Visiting Team:								
Event	Lane	Swimmer's Name	Time	Place	Team Points	Event	Lane	Swimmer's Name	Time	Place	Team Points	
Free (11/0)	1					Free (11/0)	2					
	3						4					
Medley Relay	3	A		A		Medley Relay	2	A		A		
		Back						4	B			
		Brel							Brel			
		Fly			B				Fly			
	Free						Free					
I.M.	1					I.M.	2					
	3						4					
Free	1					Free	2					
	3						4					
Fly	1					Fly	2					
	3						4					
Free	1					Free	2					
	3						4					
Back	1					Back	2					
	3						4					
Breast	1					Breast	2					
	3						4					
Free Relay	3	A		A		Free Relay	2	A		A		
		#1						4	B			
		#2							#1			
		#3			B				#2			
	#4						#3					
	Time						#4					
	Time						Time					

Total Points = \_\_\_\_\_

Total Points = \_\_\_\_\_



REMINDER: All Heat Cards require the swimmers full first and last names to be clearly written. The Cards need to also include the proper age group, event, and lane#.  
 All Times need to be written as: M:SS.TH (Minutes:Seconds.Tenths/Hundreth) Round All times to nearest Hundreth with .005 going up & .004 going down.  
 All DQs need to be indicated on the Heat Card to clarify to the scoring table who is DQ'd.

**Disqualification guidelines:**

1. An Official should never disqualify a child unless they are 100% sure of the rule pertaining to the disqualification. Error should always go in the Child's favor.
2. An Official (using Headsets) should communicate a disqualification immediately as it occurs to the other Officials and as possible, seek collaborating opinions regarding the disqualification. Dual confirmation is required for early start disqualifications.
3. When a disqualification is identified, the Official should indicate by raising their hand, as well as signaling the other Officials over the headsets.
4. The Referee, when given scoring heat cards at the end of an event, will order those cards with DQs going to the end and all other places of legal swims moving up (i.e. a swimmer finishing 2nd, but DQ'd, 3rd becomes 2nd, 4th becomes 3rd).
5. On an exhibition heat, the timer for that lane should be instructed to write DQ'd on the swimmers heat card by the official calling the disqualification. Or the nearest official communicated over the headset. (To prevent the Exhibition Scorer from recording times for disqualified swims).
6. An Official should only engage in "Instructional Disqualifications" meaning, a child should always know that they were disqualified, and why they were disqualified. The Official calling the disqualification (or the referee as communicated through the headsets) should meet the swimmer at the finish, if possible with a coach, inform the child of the disqualification and the reason of the disqualification, and also provide some positive enforcement of the child's efforts (i.e. "you had an excellent kick, but you used an improper arm stroke so we had to disqualify you this time").
7. An Official should never disqualify a child for the purpose of gaining an advantage over an opposing team, or as revenge for a previous disqualification called by an opposing team's Official (Remember, once a parent agrees to volunteer to be an official, they become representatives of the NCSL, not their team).
8. The last, and most important, remember why we are here...for the benefit of the children. If the disqualification serves to help the child develop his skills, make the call.



Appendix H – Order of Events

1	Mixed	11 & O	200 Free
2	Mixed	8 & U	100 Medley Relay
3	Mixed	9-10	200 Medley Relay
4	Mixed	11 & O	200 Medley Relay
5	Mixed	8 & U	100 IM
6	Mixed	9-10	100 IM
7	Mixed	11 & O	200 IM
8	Mixed	8 & U	25 Free
9	Mixed	9-10	50 Free
10	Mixed	11 & O	50 Free
11	Mixed	8 & U	25 Fly
12	Mixed	9-10	50 Fly
13	Mixed	11 & O	50 Fly
14	Mixed	8 & U	50 Free
15	Mixed	9-10	100 Free
16	Mixed	11 & O	100 Free
17	Mixed	8 & U	25 Back
18	Mixed	9-10	50 Back
19	Mixed	11 & O	50 Back
20	Mixed	8 & U	25 Breast
21	Mixed	9-10	50 Breast
22	Mixed	11 & O	50 Breast
23	Mixed	8 & U	100 Free Relay
24	Mixed	9-10	200 Free Relay
25	Mixed	11 & O	200 Free Relay

N C S L

TEAM: AGE: 8/U

NAME: \_\_\_\_\_

EVENT NO. _____	2	MEDLEY RELAY
	5	100 IM
	8	25 FREE
LANE NO. _____	11	25 FLY
	14	50 FREE
	17	25 BACK
	20	25 BREAST
EXHIB. _____	23	FREE RELAY

TIME: OFFICIAL TIME:

1. \_\_\_\_\_

2. \_\_\_\_\_ PLACE \_\_\_\_\_

N C S L

TEAM: AGE: 9/10

NAME: \_\_\_\_\_

EVENT NO. _____	3	MEDLEY RELAY
	6	100 IM
	9	50 FREE
LANE NO. _____	12	50 FLY
	15	100 FREE
	18	50 BACK
	21	50 BREAST
EXHIB. _____	24	FREE RELAY

TIME: OFFICIAL TIME:

1. \_\_\_\_\_

2. \_\_\_\_\_ PLACE \_\_\_\_\_

N C S L

TEAM: AGE: 11/0

NAME: \_\_\_\_\_

EVENT NO. _____	1	200 FREE
	4	MEDLEY RELAY
	7	200 IM
LANE NO. _____	10	50 FREE
	13	50 FLY
	16	100 FREE
	19	50 BACK
	22	50 BREAST
EXHIB. _____	25	FREE RELAY

TIME: OFFICIAL TIME:

1. \_\_\_\_\_

2. \_\_\_\_\_ PLACE \_\_\_\_\_

N C S L

TEAM: AGE: 11/0

NAME: \_\_\_\_\_

EVENT NO. _____	1	200 FREE
	4	MEDLEY RELAY
	7	200 IM
LANE NO. _____	10	50 FREE
	13	50 FLY
	16	100 FREE
	19	50 BACK
	22	50 BREAST
EXHIB. _____	25	FREE RELAY

TIME: OFFICIAL TIME:

1. \_\_\_\_\_

2. \_\_\_\_\_ PLACE \_\_\_\_\_



Team Event Tally Sheet

Team Name: \_\_\_\_\_

Event #	Description	# of Scored Swimmers Or Relays (max 2)	# of Exhibition Swimmers Or Relays
1	11&O 200Free	_____	_____
2	8&U 100Medley Relay	_____	_____
3	9-10 200Medley Relay	_____	_____
4	11&O 200Medley Relay	_____	_____
5	8&U 100IM	_____	_____
6	9-10 100IM	_____	_____
7	11&O 200IM	_____	_____
8	8&U 25Free	_____	_____
9	9-10 50Free	_____	_____
10	11&O 50Free	_____	_____
11	8&U 25Fly	_____	_____
12	9-10 50Fly	_____	_____
13	11&O 50Fly	_____	_____
14	8&U 50Free	_____	_____
15	9-10 100Free	_____	_____
16	11&O 100Free	_____	_____
17	8&U 25Back	_____	_____
18	9-10 50Back	_____	_____
19	11&O 50Back	_____	_____
20	8&U 25Breast	_____	_____
21	9-10 50Breast	_____	_____
22	11&O 50Breast	_____	_____
23	8&U 100Free Relay	_____	_____
24	9-10 200FreeRelay	_____	_____
25	11&O 200FreeRelay	_____	_____